



COTTONWOOD WATER DISTRICT

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MINUTES

REGULAR BOARD MEETING

Date: July 12, 2023

Time: 4:00 PM

Location: District Office

Board Members

Ron Spurgeon	Chairperson	Present
Nick Shidlovsky	Vice Chair	Absent
Art Parham	Board Member	Present
Lewis Presley	Board Member	Present

District Staff

John Hollmer	General Manager	Present
Candice Krames	District Secretary	Present

AGENDA ITEM(S):

1. Call to Order

- a. The Cottonwood Water District Board of Director's meeting was called to order at 4:02pm by Ron Spurgeon, Chairman.

2. Comment Period

- a. Persons wishing to address the Board on a matter, which is not listed on the agenda, Pursuant to Government Code Section 54950. (Time Limit may be utilized at the discretion of the Board). Members of the public may address the *Closed Session* matters at the time the closed session is announced.

1. No public comment

3. Consent Agenda Items

a. Approve minutes of the Regular Board Meeting June 14, 2023.

1. A motion to approve the minutes for the Regular Board meeting for June 14th 2023 was made by Parham and seconded by Presley. Motion passed.

b. Approve Payment of June 2023 bills.

1. A motion to approve the payment of June 2023 bills was made by Parham and seconded by Presley. Motion passed.

4. Closed Session

a. Not Requested.

5. Regular Agenda Items

a. Review and Approve of FYE 2024 Budget.

1. John addressed the Summary Statement of Revenues and Expenses report. The Operating income for 2022-23 is \$172,046.00, a huge change from last year's \$-99,608.00. The rate increase was significant contributing factor with the combination of water sales and the capacity fees collected this last year. Note the Utilities pumping cost actually went down from last year, John said with Well #4 being updated they changed the pumping times. Ron expressed interest in revisiting the rate increase in year three to see if the District can make changes. A motion to approve and adopt the FYE 2024 Budget was made by Presley and seconded by Parham. 3 yes votes, motion passed.

b. Review employee pay scale.

1. John reconsidered the pay salary schedule previously discussed and thought it was not fitting for this District. He did propose to adopt the formula for annual pay increases for District employees that CalPERS honors which is (COLA + 1.5% = wage increase for Fiscal Year). COLA is currently 4.00% with CalPERS. COLA is a cost of living adjustment. The board made no adoption of the salary pay schedule. A motion to adopt a 4.5% raise across the board for all District employees for FY 2023-24 to retract and start as of July 1st, 2023 made by Parham and seconded by Presley. 3 yes votes, motion carried.

c. GM District Update

1. John had a meeting with PACE yesterday to finalize the start of the Water Asset Management Plan contracted with the State of California and Sacramento State. The agreement of \$285,000.00 for the Water Asset Management plan to hire PACE as the Engineers on the project and to complete the potholing in Cottonwood (about \$150,000.00 portion of the project). Once this is complete, the Technical Assistance Program funding will be prioritized for the following projects:
 - A. Gas Point Bridge repair
 - B. PRV vault on Locust has been abandoned needs to be removed
 - C. Tie in to West Cottonwood School to 14 inch line (will improve pumping)
 - D. Well #2 upgrade
 - E. Replace manual read meter to automated
 - F. Re-do Front Street
 - G. Update Locust and Fourth Street

The District now has a hydro vac. The crew is now on the lookout for a trailer to haul it with. John finally got a rough quote of \$15,000.00 for a value on the Kubota tractor. He is still considering having the District keep it.

DISCUSSION: Candice will be gone on vacation the second week of August, an approval to move the next board meeting to August 16th was made.

ADJOURN: With there being no further business, The Cottonwood Water District Board of Director's meeting was adjourned by Ron Spurgeon at 4:57pm.

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