



# COTTONWOOD WATER DISTRICT

**Mailing Address:**  
P.O. Box 2130  
Cottonwood, CA 96022

**Emergency Contact:**  
(530) 941 - 4274  
(530) 941 - 2641

**Office Location:**  
3282 Chestnut St.  
Cottonwood CA, 96022

**Administrative Contact:**  
Phone: (530) 347 - 3472  
Fax: (530) 347 - 0189

**Web:** <http://cottonwoodwaterdistrict.org>

**Email:** [cottonwoodwaterdistrict@gmail.com](mailto:cottonwoodwaterdistrict@gmail.com)

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## MINUTES

### REGULAR BOARD MEETING

Date: June 14th, 2023  
Time: 4:00 PM  
Location: District Office

#### Board Members

Ron Spurgeon	Chairperson	Present
Nick Shidlovsky	Vice Chair	Present
Art Parham	Board Member	Present
Lewis Presley	Board Member	Present

#### District Staff

John Hollmer	General Manager	Present
Candice Krames	District Secretary	Present
Russell Roberts	Lead Operator	Present

#### AGENDA ITEM(S):

##### 1. Call to Order

- a. The Cottonwood Water District Board of Director's meeting was called to order at 4:01pm by Ron Spurgeon, Chairman.

##### 2. Comment Period

- a. Persons wishing to address the Board on a matter, which is not listed on the agenda, Pursuant to Government Code Section 54950. (Time Limit may be utilized at the discretion of the Board). Members of the public may address the *Closed Session* matters at the time the closed session is announced.

1. Two guest were present: Tina King (not a resident of our District) and Sarah Henry (a resident of our District). They came to ask questions in regards to the proposed Sewer upgrades to take place behind Holiday market/community center. John informed the guests that we are strictly water and not involved with any sewer upgrades. They asked what our District knows in regards to the proposed development behind the Holiday Market and specifically the status of Access Homes request on a will serve letter on behalf of the district. John informed them that Access homes provided the district with an engineering advance deposit to have PACE Engineering look at the proposed project and provide a response. In short the District does not have the pumping capacity to service a substantial project as described. The district hasn't heard from Access Homes sense the will serve letter was provided. The guests then described the C.A.T.T.L.E project that has been proposed to make town improvements such as reconfigurations of driveways, sidewalks, shared use paths, pedestrian pathways, improved crosswalks, etc. They expressed concerns this project is the piggyback to the homes to be built behind Holiday Market and they will be for homeless or transient housing. They left the meeting and thanked our board for their time and advised all of us to attend the Shasta County SRTA meeting on June 22<sup>nd</sup> at 2:30pm at 1255 East St Suite 202 to help keep this project from passing.

### **3. Consent Agenda Items**

a. Approve minutes of the Regular Board Meeting March 13, 2023.

1. A motion to approve the minutes of the Regular Board meeting March 13<sup>th</sup> 2023 was made by Shidlovsky and seconded by Parham. Motion passed.

b. Approve Payment of May 2023 bills.

1. A motion to approve payment of the May 2023 bills was made by Parham and seconded by Presley. Motion passed.

### **4. Closed Session**

a. Not Requested.

### **5. Regular Agenda Items**

a. Employee PayScale information in preparation for July Regular Board Meeting:

1. John presented an employee salary schedule sheet he created providing all District employees salaries currently and percent salary increase examples for the Board to review as requested. John also created an example spreadsheet creating a proposed salary schedule for a Field Operator that has been discussed in prior years. It was a salary schedule displaying base pay brackets based on certifications and training experiences to qualify for

a certain salary request and future raises through the years. Board chairman, Ron, suggested to go forward with creating proposed salary schedules for each District employee.

b. GM District Update

1. The Generator funding application got submitted for potentially new generators for our District. Updates on the main grant is PACE engineering will be the consultant to SAC State on the grant. The Office Water Program was approved and funding for the Water Asset plan and the Capital Approvement plan for \$285,000.00. Approval to hire Site Works to do the potholing in our town is a go. The JPIA Risk Assessment representative just paid a visit to our District. John nominated Ron to be our District representative. The search for a vac truck is active. John is just waiting on call to help get the Kubota tractor sold.

**DISCUSSION:**

**ADJOURN:** With there being no further business, The Cottonwood Water District Board of Director's meeting was adjourned by Ron Spurgeon at 4:53pm.

In compliance with the Americans with Disabilities Act, the Cottonwood Water District will make available to any member of the public who has a Disability a needed modification or accommodation, including an auxiliary aide, or service, in order for that person to participate in the public meeting. A person needing assistance should contact the District office by telephone @ (530) 347-3472 or by mail @ PO Box 2130, Cottonwood, CA 96022 At least two business days in advance. Accommodations may include assistance, seating, or alternate format. If requested, this document and other agenda materials can be made available in an alternative format for person with a disability who is covered by the Americans with Disabilities Act.