



COTTONWOOD WATER DISTRICT

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MINUTES

SPECIAL BOARD MEETING

Date: March 18, 2022
Time: 2:00 PM
Location: District Office

Board Members

Lewis Presley	Chairperson	Present
Ron Spurgeon	Vice Chair	Present
Art Parham	Board Member	Present
Nick Shidlovsky	Board Member	Present
Vince Dunn	Board Member	Present

District Staff

John Hollmer	General Manager	Present
Candice Krames	District Secretary	Present

AGENDA ITEM(S):

1. Call to Order

- a. The Cottonwood Water District Board of Director's meeting was called to order at 2:00pm by Lewis Presley, Chairman.

2. Comment Period

- a. Persons wishing to address the Board on a matter, which is not listed on the agenda, Pursuant to Government Code Section 54950. (Time Limit may be utilized at the discretion of the Board). Members of the public may address the *Closed Session* matters at the time the closed session is announced.

1. No public comment.

3. Consent Agenda Items

a. None

4. Special Agenda Items

a. Review and approve PACE to finalize rate study and proceed with the Prop 218 process for a rate increase.

John highlighted some changes made to the finalize rate study. He supplied notes on the Rate Study provisions. Refer to page VII (paragraph 2), Page 2 (highlighted changes), Page 5 (paragraph 2), Page 7 (Rate Design), Page 9 (paragraph 3) and Page 17(3rd sentence) to update dates. The District will continue the existing rate structure in which all users pay the same base rate and consumption charges. The District will consider determining each account's fixed monthly service is proportional to the meter installation cost or meter capacity in three years when meter sizes have been verified and additional consumption data has been gathered to better substantiate a rate basis change. This rate increase will keep this District in good financial stance while keeping a 40% OM reserve. This District is still relying on the grant to build a future well as well as other system improvements. The current connection fees in place will stay the same. For the rate increase details, John referred to page 16, Table 7, which highlighted the new rates in the 5-year plan. Our current rates are \$31.00 base rate for FY 21-22, the new rate would be \$41.00 base rate for FY 22-23, \$45.00 for FY 23-24, \$49.00 for FY 24-25, \$52.00 for FY25-26, and \$55.00 for FY26-27 as outlined in the table ES-1 in the PACE Rate Study. This is a \$24.00 per month increase over a five year period. Next step is to send out a Prop 218 notice to all customers in our District with all the rate increase details for any written protest. A motion was made to approve the PACE rate study and proceed with the Prop 218 process for a rate increase by Dunn and seconded by Shidlovsky. A motion was passed with 4 yes votes and one no vote by Spurgeon.

b. District Update.

John presented an email to Judy in regards to the last discussion. He corresponded with Laurie at PACE to finalize details needed to get the approval for the fire water service at the Cottonwood Creek Charter School. She agreed that even though it was ideal to install a new 6" line on 2nd Street, the option to create a dead end scenario off of Willow St with an 8" line is still a viable option. The existing fire hydrant the project site must also be removed and replaced, as it is deficient and will not adequately provide required fire flow to the project. Judy has acknowledged receiving the emails but no further discussion has taken place.

5. Closed Session

None.

DISCUSSION: No updates or direct communication has been done with Knife River and the proposed I-5 expansion project.

ADJOURN: With there being no further business, The Cottonwood Water Board of Director's meeting was adjourned by Lewis Presley at 2:47pm

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