



COTTONWOOD WATER DISTRICT

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MINUTES

REGULAR BOARD MEETING

Date: April 10, 2024
Time: 4:00 PM
Location: District Office

Staff Members

Lewis Presley	Chairperson	Present
Ron Spurgeon	Vice Chair	Present
Art Parham	Board Member	Present
Nick Shidlovsky	Board Member	Present
Vince Dunn	Board Member	Present

John Hollmer	General Manager	Present
Candice Krames	District Secretary	Present

District Staff

AGENDA ITEM(S):

1. Call to Order

- a. The Cottonwood Water District Board of Director's meeting was called to order at 4:07pm by Nick Shidlovsky, Chairman.

2. Comment Period

- a. Persons wishing to address the Board on a matter, which is not listed on the agenda, Pursuant to Government Code Section 54950. (Time Limit may be utilized at the discretion of the Board). Members of the public may address the *Closed Session* matters at the time the closed session is announced.

1. No public comment or guest.

3. Consent Agenda Items

- a. Approve minutes of the Regular Board Meeting March 13, 2024.
 1. A motion to approve minutes of the Regular Board Meeting for March 13, 2024 was made by Spurgeon and seconded by Parham. 4 yes votes, motion passed.
- b. Approve Payment of March 2024 bills.
 1. A motion to approve payment of March 2024 bills was made by Spurgeon and seconded by Parham. 4 yes votes, motion passed.

4. Closed Session

- a. Not Requested.

5. Regular Agenda Items

- a. Review Bad Debt List
 1. A motion to approve the bad debt list provided by Candice Krames, District Secretary with 6 customers with a total of \$366.79 to be claimed as bad debt and sent to a collector's agency was made by Spurgeon and seconded by Parham. 4 yes votes, motion passed.
- b. Review roof estimates; select best option for shop/backhoe shop roofs.
 1. John presented a excel sheet of three contractors roof estimates which compared pricing for Comp roofs and metal roofs. One board member mentioned that not all estimates included gutters. A motion to approve hiring Hamilton Roofing to install a new roof at the shop at \$14,850.00 plus an additional \$1,000.00 to go ahead with replacement gutters was made by Spurgeon and seconded by Parham. 4 yes votes, motion passed.
- c. Review Cottonwood Glass estimate for new office windows.
 1. An estimate from Cottonwood Custom Mirror and Glass was presented to the board of \$9,620.00 for all new windows at the office building with tempered glass without grids or \$9,900.00 with grids which all includes new redwood trim. The estimate seems high. Discussion to get more bids was considered but cost of goods has gone up. The idea of giving a local the job was in favor. A motion to approve hiring Cottonwood Custom Mirror and Glass to install new windows at the office with no grids at \$9,620.00 was made by Spurgeon and seconded by Parham. Motion passed.
- d. Review AC/Heater estimates; approve allowance?

1. John presented on an excel spreadsheet of four contractors cost to install new mini split A/C /Heater units at both the shop and office. Some variations of BTU did bring concern with the lowest bid didn't have enough to heat/cool the shop. John pointed out the estimate for Jason Sanchez price included the install of electrical. A motion to approve the purchase of new A/C/Heater units for both the shop and office of up to \$15,000.00 total with John choosing a contractor was made by Spurgeon and seconded by Parham. Motion passed.
- e. Review and approve new utility trailer for small tools/traffic control.
1. John presented an estimate for a 5x8 utility trailer needed for the following reason at the District:
 - For repair work
 - For hauling lawn care equipment from shop to the office
 - Vibra plate on itUsing our dump trailer is not feasible.
This will be tabled until the next meeting. John considers getting an enclosed utility trailer.
- f. GM District Update
1. Russell did some Pfas and lithium testing this past week. The testing had major requirements such as no shower and no deodorant to be wore that day. This is testing for plastic in the water. Still waiting on results.

DISCUSSION:

ADJOURN: With there being no further business, The Cottonwood Water District Board of Director's meeting was adjourned by Nick Shidlovsky at 5:08pm.

In compliance with the Americans with Disabilities Act, the Cottonwood Water District will make available to any member of the public who has a Disability a needed modification or accommodation, including an auxiliary aide, or service, in order for that person to participate in the public meeting.
A person needing assistance should contact the District office by telephone @ (530) 347-3472 or by mail @ PO Box 2130, Cottonwood, CA 96022
At least two business days in advance. Accommodations may include assistance, seating, or alternate format. If requested, this document and other agenda materials can be made available in an alternative format for person with a disability who is covered by the Americans with Disabilities Act.